

## **Buckeye Chapter BMW CCA, Inc.**

Board Meeting Minutes  
February 3, 2007  
Harrisons, Tipp City, Ohio

The meeting was called to order 1:00 p.m.

Board Attendees: Ken Price, Erik Shifflett, Marcia McClure, Geroge Thielen, Mark Morris, Elizabeth Lutes, Phil Ross, George Saylor, Jim Heckman

Attendees: Scott Ontjes, John Lochner, Lance White, Bob Habel, Jim Troknya, Jeff Lutes, Chris Cane, Cheryl Cane, Jay Chamberlain, Larry Moore, Len Mueller, Tony Snyder

Area election results:

Cincinnati Area

Erik Shifflett re-elected Gov / Marcia McClure elected vice-gov

Columbus

George Saylor re-elected Gov/Jim Heckman re-elected vice gov

Dayton

George Thielen elected gov / Mark Morris elected vice-gov

Toledo

Phil Ross re-elected gov / Tracy Kujawa re-elected vice-gov

Board Elections

President - Ken Price, 7-0

Treasurer - Scott Ontjes, 7-0

Finance Committee - George Saylor, Erik Shifflett, Elizabeth Lutes

George Saylor moved Brian Lofft be on Finance Committee, Erik Shifflett seconded, Board approved unanimously.

Final budget for 2007 approval pending approval of finance committee, forward to board in next month.

Looking at compartmentalizing finance categories, looking at budget projections. Elizabeth Lutes presented proposed 2006 financial report. Numbers were discussed and questions answered.

Erik - move for extension of 2006 financial report approval to 2/14 due to charity numbers issue.

George Saylor suggested we should look at what kind of surplus should we have in the bank.

The Finance Committee should look at what it takes to keep not-for-profit status.

Asset Tracking is an open action item. Finance committee should collect and track assets.

Drivers School Budget

Board suggested tracking of volunteer time for events in general.

Budget and actuals for 2006 Drivers Schools were presented.

Budget for 2007 Drivers Schools and October Race was presented.

## **Buckeye Chapter BMW CCA, Inc.**

Erik moved to approve the 2007 Driving School budget/ Ken seconded. Board approved 2007 Drivers School Budget  
Grand Am Race budget was presented  
Erik moved to approve /George T. seconded. Board approved Grand Am Race 2007 budget.  
Need to order lanyards and other supplies this year. Scott Ontjes check Formula BMW for donated lanyards. Bob Habel will check with Toyo.

Driving Events - John Lochner. Elizabeth Lutes, Jeff Lutes, Ken Price  
Bob Habel/Lance White/George Thielen, approved to be added to the Driving Events Committee  
ITS – Driving Events Committee recommend doing at Putnam. Budget and mechanics are to be determined.  
Erik moved to authorize Driving Events Committee to make decision regarding ITS/George seconded and Board approved  
George S. /Phil Ross moved to have the new manager of the car corral Jay Chamberlain / Larry Moore. Board approved. They will have a proposed budget for the corral in a few weeks  
Online Registration - Driving Events Committee looking at motorsportreg.com. Fee for signup is 4.5% and is not reflected in the Drivers School budget. The Board suggested the student would pay the fee in addition to the entry fee. Active.com adds the fee on top of registration fee. Ken will investigate line item add-on to registration and the Driving Events Committee will make a recommendation later  
Ken suggested that the DE apps be in Driving Light . Board said no due to limited drivers school audience percentage vs. total chapter membership

### WebSite - Larry Moore

New board members should be updated on the web site including contact info.  
The Board suggests encrypting the password on the website.  
Website content policy should be established. Larry will recommend website policy and submit to board for approval. Policy should include who gets ads on the website.  
Club Merchandise link will be removed from the website.  
Erik suggested we have a Driving Light article highlighting the website.  
Erik move investigate Decals w/website address etc. as a giveaway for various things. He will investigate the cost.  
The suggestion was made to allow opt out of mailed newsletter in order to receive it electronically. Eric will check with national re-technology to do that.

### Spring Kickoff - Erik/Marcia

Erik and Marcia presented a proposal for a Spring Formal event to be approximately 3/31, prior to Easter and Driving events. Expect approximately 25 couples (50 people). Chapter will front \$1200, cancel \$300, \$2500 total cost of event.  
After discussion, Board decided to pull this for now and consider it later in the year.

Chapter Congress 4/20 - 22 Valley Forge, PA

## **Buckeye Chapter BMW CCA, Inc.**

Board recommended sending Scott Ontjes, Erik Shifflett, George Saylor. With George Thielen and Jay Chamberlain as backup.

Newsletter - Ken Price

Newsletter deadline 2/15/2007 to Mike R.

Minutes Action item status - Ken Price

Ken will send the electronic list of members to all of the Area Governors and post new members in Driving Light and website

Ken will condense meeting minutes from last few minutes.

DE giveaway will be tabled for next board meeting

\$250 - local area meeting discretionary fund was re-approved

ZF Fund - in process

Contact national on updating mailing lists - Ken to do

Complimentary Roundel's - Ken to contact Area Governors

Motion to give complimentary DE for Lukas/Mike R Board approved

Bylaws need to be as stringent as National - Tabled until next meeting.

Financials for each board meeting. Provided by Elizabeth to date, action item for Scott on-going.

Feedback sheet for ITS students -> Lochner to do

Ad for marketing/sponsorship committee. Chris Cane and Len Mueller to do

Taxes - Steve Schneider has done them in the past. Elizabeth to inquire if he will do them this year.

List of Assets from Area Governors -> to be done.

Put an ad in newsletter to discover who has, and review next meeting.

Checks - need new signature forms for authorized people.

Dan Krage thank you letter - Erik to do

Other items discussed:

Safety school should have more volunteers to do traffic control. There should be instruction for the volunteers so that they know their responsibilities. Item will be passed along to Safety School organizers.

Next meeting will be Saturday, May 5. Location and time to be determined.